

## 6360 Commission on Teacher Credentialing

The purpose of the Commission on Teacher Credentialing (Commission) is to ensure integrity and high quality in the preparation, conduct, and professional growth of the educators who serve California's public schools. Its work reflects statutory mandates that govern the Commission and research on professional practices.

### 3-YR EXPENDITURES AND PERSONNEL YEARS (Summary of Program Requirements)

	Personnel Years			Expenditures		
	2008-09	2009-10	2010-11	2008-09*	2009-10*	2010-11*
10.10 Certification, Assignment and Waivers	65.1	65.5	65.1	\$8,600	\$7,599	\$8,795
10.20 Professional Services	31.8	32.2	32.2	33,385	32,502	39,013
10.30 Professional Practices	29.4	27.6	27.6	4,985	6,866	5,295
10.40 Administration	31.4	34.2	32.2	4,337	4,438	4,445
10.50 Distributed Administration	-	-	-	-4,337	-4,438	-4,445
<b>TOTALS, POSITIONS AND EXPENDITURES (All Programs)</b>	<b>157.7</b>	<b>159.5</b>	<b>157.1</b>	<b>\$46,970</b>	<b>\$46,967</b>	<b>\$53,103</b>
<b>FUNDING</b>				<b>2008-09*</b>	<b>2009-10*</b>	<b>2010-11*</b>
0001 General Fund, Proposition 98				\$26,937	\$26,898	\$32,671
0407 Teacher Credentials Fund				14,436	14,195	15,289
0408 Test Development and Administration Account, Teacher Credentials Fund				4,719	5,373	4,642
0890 Federal Trust Fund				172	193	193
0995 Reimbursements				706	308	308
<b>TOTALS, EXPENDITURES, ALL FUNDS</b>				<b>\$46,970</b>	<b>\$46,967</b>	<b>\$53,103</b>

The amounts included as Proposition 98 General Fund are for the purposes of meeting the minimum funding guarantee for education programs pursuant to Section 8 of Article XVI of the California Constitution. Specific appropriations are identified in the Detail of Appropriations and Adjustments.

### LEGAL CITATIONS AND AUTHORITY

#### DEPARTMENT AUTHORITY

Education Code Sections 44210 and 44225.

### DETAILED BUDGET ADJUSTMENTS

	2009-10*			2010-11*		
	General Fund	Other Funds	Personnel Years	General Fund	Other Funds	Personnel Years
<b>Workload Budget Adjustments</b>						
<b>Workload Budget Change Proposals</b>						
• Adjust Federal Funds for Third Phase of Foreign Language Professional Development	\$-	\$-	-	\$-	\$193	-
<b>Totals, Workload Budget Change Proposals</b>	<b>\$-</b>	<b>\$-</b>	<b>-</b>	<b>\$-</b>	<b>\$193</b>	<b>-</b>
<b>Other Workload Budget Adjustments</b>						
• Employee Compensation Adjustment	\$-	-\$1,710	-	\$-	-\$4	-
• Retirement Rate Adjustment	-	27	-	-	27	-
• Pro Rata Adjustment (Special Fund Cost Recovery)	-	-	-	-	-167	-
• Control Section 12.42 Adjustment to Alternative Certification Program	-6,482	-	-	-	-	-
• Reflect Proposition 98 Obligations in Current Year per ABX4 3	709	-	-	-	-	-
• Remove One-time Reimbursements for CALTIDES	-	-	-	-	-248	-2.4
• Remove One-time Funding for the Credential Web Interface Project	-	-	-	-	-413	-
• Remove One-time Funding for the Revalidation of Formative Assessments for California Teachers	-	-	-	-	-515	-

\* Dollars in thousands, except in Salary Range.

### 6360 Commission on Teacher Credentialing - Continued

	2009-10*			2010-11*		
	General Fund	Other Funds	Personnel Years	General Fund	Other Funds	Personnel Years
• Remove Prior Year Federal Funds for Foreign Language Development	-	-	-	-	-193	-
<b>Totals, Other Workload Budget Adjustments</b>	<b>-\$5,773</b>	<b>-\$1,683</b>	<b>-</b>	<b>\$-</b>	<b>-\$1,513</b>	<b>-2.4</b>
<b>Totals, Workload Budget Adjustments</b>	<b>-\$5,773</b>	<b>-\$1,683</b>	<b>-</b>	<b>\$-</b>	<b>-\$1,320</b>	<b>-2.4</b>
<b>Totals, Budget Adjustments</b>	<b>-\$5,773</b>	<b>-\$1,683</b>	<b>-</b>	<b>\$-</b>	<b>-\$1,320</b>	<b>-2.4</b>

**PROGRAM DESCRIPTIONS (Program Objectives Statement)**

10 - STANDARDS FOR THE PREPARATION AND LICENSING OF TEACHERS

10.10 - Certification, Assignment and Waivers:

The Certification, Assignment and Waivers Division is responsible for evaluating and processing over 270,000 applications annually for credentials, permits, certificates, and waivers for authorization to serve in California's public schools. The Division serves as the Commission's primary point of contact, providing information to credential applicants and holders and credential personnel at the college, university, county, and school district levels regarding specific requirements for the licenses issued. It is also responsible for monitoring certificated assignments in collaboration with county and district offices of education.

10.20 - Professional Services:

The Professional Services Division is responsible for the development of licensure standards for all credential areas for which the Commission issues credentials; the accreditation of colleges, universities, and local educational agencies that offer educator preparation; the development and implementation of licensing examinations as required in the Education Code; and the administration of state-funded programs including the Paraprofessional Teacher Training Program, the Alternative Certification/Intern Program, and in conjunction with the Department of Education, the Beginning Teacher Support and Assessment Program. Related activities include data collection, reporting, and policy research.

10.30 - Professional Practices:

The Division of Professional Practices is responsible for the discipline of credential applicants and holders and the legal activities of the Commission. The Division supports the Committee of Credentials, a statutory body that is responsible for conducting investigations of charges of misconduct against a credential holder or applicant upon initial application for a credential, when a credential is renewed, or when there are allegations against a credential holder relating to criminal activity, unprofessional conduct, or misconduct that would impact the status of a license. The Division's legal staff provides legal counsel and advice to the Commission, the Committee of Credentials, and other divisions within the Commission.

**DETAILED EXPENDITURES BY PROGRAM (Program Budget Detail)**

		2008-09*	2009-10*	2010-11*
<b>PROGRAM REQUIREMENTS</b>				
<b>10</b>	<b>STANDARD FOR THE PREPARATION AND LICENSING OF TEACHERS</b>			
<b>State Operations:</b>				
0407	Teacher Credentials Fund	\$14,436	\$14,195	\$15,289
0408	Test Development and Administration Account, Teacher Credentials Fund	4,719	5,373	4,642
0890	Federal Trust Fund	172	193	193
0995	Reimbursements	706	308	308
<b>Totals, State Operations</b>		<b>\$20,033</b>	<b>\$20,069</b>	<b>\$20,432</b>
<b>Local Assistance:</b>				
0001	General Fund	\$26,937	\$26,898	\$32,671
<b>Totals, Local Assistance</b>		<b>\$26,937</b>	<b>\$26,898</b>	<b>\$32,671</b>
<b>ELEMENT REQUIREMENTS</b>				
<b>10.10</b>	<b>Certification, Assignment and Waivers</b>	<b>\$8,600</b>	<b>\$7,599</b>	<b>\$8,795</b>
<b>State Operations:</b>				
0407	Teacher Credentials Fund	5,909	5,731	6,535
0408	Test Development and Administration Account, Teacher Credentials Fund	1,985	1,560	1,952
0995	Reimbursements	706	308	308

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

	2008-09*	2009-10*	2010-11*
<b>10.20 Professional Services</b>	<b>\$33,385</b>	<b>\$32,502</b>	<b>\$39,013</b>
<b>State Operations:</b>			
0407 Teacher Credentials Fund	4,746	3,241	4,735
0408 Test Development and Administration Account, Teacher Credentials Fund	1,530	2,170	1,414
0890 Federal Trust Fund	172	193	193
<b>Local Assistance:</b>			
0001 General Fund	26,937	26,898	32,671
<b>10.30 Professional Practices</b>	<b>\$4,985</b>	<b>\$6,866</b>	<b>\$5,295</b>
<b>State Operations:</b>			
0407 Teacher Credentials Fund	3,781	5,223	4,019
0408 Test Development and Administration Account, Teacher Credentials Fund	1,204	1,643	1,276
<b>TOTALS, EXPENDITURES</b>			
State Operations	20,033	20,069	20,432
Local Assistance	26,937	26,898	32,671
<b>Totals, Expenditures</b>	<b>\$46,970</b>	<b>\$46,967</b>	<b>\$53,103</b>

## EXPENDITURES BY CATEGORY (Summary By Object)

1 State Operations	Positions/Personnel Years			Expenditures		
	2008-09	2009-10	2010-11	2008-09*	2009-10*	2010-11*
PERSONAL SERVICES						
Authorized Positions (Equals Sch. 7A)	157.7	167.9	165.4	\$9,191	\$8,810	\$10,037
Estimated Salary Savings	-	-8.4	-8.3	-	-440	-505
<b>Net Totals, Salaries and Wages</b>	<b>157.7</b>	<b>159.5</b>	<b>157.1</b>	<b>\$9,191</b>	<b>\$8,370</b>	<b>\$9,532</b>
Staff Benefits	-	-	-	3,301	3,083	3,256
<b>Totals, Personal Services</b>	<b>157.7</b>	<b>159.5</b>	<b>157.1</b>	<b>\$12,492</b>	<b>\$11,453</b>	<b>\$12,788</b>
OPERATING EXPENSES AND EQUIPMENT				\$7,541	\$8,616	\$7,644
<b>TOTALS, POSITIONS AND EXPENDITURES, ALL FUNDS (State Operations)</b>				<b>\$20,033</b>	<b>\$20,069</b>	<b>\$20,432</b>

## 2 Local Assistance

	Expenditures		
	2008-09*	2009-10*	2010-11*
Grants and Subventions	\$26,937	\$26,898	\$32,671
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$26,937</b>	<b>\$26,898</b>	<b>\$32,671</b>

## DETAIL OF APPROPRIATIONS AND ADJUSTMENTS (Reconciliation with Appropriations)

1 STATE OPERATIONS	2008-09*	2009-10*	2010-11*
<b>0407 Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$15,366	\$15,457	\$15,289
Allocation for employee compensation	18	-	-
Adjustment per Section 3.60	-5	20	-
Reduction per Section 3.90	-177	-1,277	-
Adjustment per Section 3.55	-	-5	-

\* Dollars in thousands, except in Salary Range.

## 6360 Commission on Teacher Credentialing - Continued

	2008-09*	2009-10*	2010-11*
<b>1 STATE OPERATIONS</b>			
011 Budget Act appropriation (Transfer to the General Fund) as added by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	-	(540)	-
<b>Totals Available</b>	<b>\$15,202</b>	<b>\$14,195</b>	<b>\$15,289</b>
Unexpended balance, estimated savings	-766	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$14,436</b>	<b>\$14,195</b>	<b>\$15,289</b>
<b>0408 Test Development and Administration Account, Teacher Credentials Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	\$5,091	\$5,794	\$4,642
Allocation for employee compensation	6	-	-
Adjustment per Section 3.60	-1	7	-
Reduction per Section 3.90	-59	-426	-
Adjustment per Section 3.55	-	-2	-
011 Budget Act appropriation (Transfer to the General Fund) as added by Chapter 1, Statutes of 2009, Fourth Extraordinary Session	-	(2,160)	-
<b>Totals Available</b>	<b>\$5,037</b>	<b>\$5,373</b>	<b>\$4,642</b>
Unexpended balance, estimated savings	-318	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$4,719</b>	<b>\$5,373</b>	<b>\$4,642</b>
<b>0890 Federal Trust Fund</b>			
APPROPRIATIONS			
001 Budget Act appropriation	-	\$193	\$193
Federal Funds	\$172	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$172</b>	<b>\$193</b>	<b>\$193</b>
<b>0995 Reimbursements</b>			
APPROPRIATIONS			
Reimbursements	\$706	\$308	\$308
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations)</b>	<b>\$20,033</b>	<b>\$20,069</b>	<b>\$20,432</b>
<b>2 LOCAL ASSISTANCE</b>			
<b>0001 General Fund, Proposition 98</b>			
APPROPRIATIONS			
101 Budget Act appropriation	\$33,671	\$32,671	\$32,671
Adjustment per Chapter 12, Statutes of 2009, Third Extraordinary Session, Section 36	-1,000	-	-
Adjustment per Chapter 12, Statutes of 2009, Third Extraordinary Session, Section 34	-5,025	-	-
Adjustment per Control Section 12.42	-	-6,482	-
Chapter 3, Statutes of 2009, Fourth Extraordinary Session (AB 3)	-	709	-
<b>Totals Available</b>	<b>\$27,646</b>	<b>\$26,898</b>	<b>\$32,671</b>
Unexpended balance, estimated savings	-709	-	-
<b>TOTALS, EXPENDITURES</b>	<b>\$26,937</b>	<b>\$26,898</b>	<b>\$32,671</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (Local Assistance)</b>	<b>\$26,937</b>	<b>\$26,898</b>	<b>\$32,671</b>
<b>TOTALS, EXPENDITURES, ALL FUNDS (State Operations and Local Assistance)</b>	<b>\$46,970</b>	<b>\$46,967</b>	<b>\$53,103</b>

### FUND CONDITION STATEMENTS

	2008-09*	2009-10*	2010-11*
<b>0407 Teacher Credentials Fund <sup>5</sup></b>			
BEGINNING BALANCE	\$6,141	\$6,243	\$5,148
Prior year adjustments	238	-	-
Adjusted Beginning Balance	\$6,379	\$6,243	\$5,148
REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS			
Revenues:			
122900 Teacher Credential Fees	14,151	13,496	12,852

\* Dollars in thousands, except in Salary Range.

**6360 Commission on Teacher Credentialing - Continued**

	2008-09*	2009-10*	2010-11*
131600 Fingerprint ID Card Fees	37	37	37
141200 Sales of Documents	1	1	1
150300 Income From Surplus Money Investments	114	115	64
161000 Escheat of Unclaimed Checks & Warrants	1	1	1
161400 Miscellaneous Revenue	5	5	5
Transfers and Other Adjustments:			
TO0001 To General Fund per Item 6360-011-0407, Budget Act of 2009	-	-540	-
Total Revenues, Transfers, and Other Adjustments	<u>\$14,309</u>	<u>\$13,115</u>	<u>\$12,960</u>
Total Resources	\$20,688	\$19,358	\$18,108
<b>EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>			
Expenditures:			
0840 State Controller (State Operations)	9	15	37
6360 Commission on Teacher Credentialing (State Operations)	14,436	14,195	15,289
8880 Financial Information System for California (State Operations)	-	-	9
Total Expenditures and Expenditure Adjustments	<u>\$14,445</u>	<u>\$14,210</u>	<u>\$15,335</u>
FUND BALANCE	\$6,243	\$5,148	\$2,773
Reserve for economic uncertainties	6,243	5,148	2,773
<b>0408 Test Development and Administration Account, Teacher Credentials Fund <sup>s</sup></b>			
BEGINNING BALANCE	\$4,262	\$5,175	\$2,853
Prior year adjustments	<u>783</u>	-	-
Adjusted Beginning Balance	\$5,045	\$5,175	\$2,853
<b>REVENUES, TRANSFERS, AND OTHER ADJUSTMENTS</b>			
Revenues:			
123000 Teacher Examination Fees	4,750	5,152	5,000
150300 Income From Surplus Money Investments	102	65	49
Transfers and Other Adjustments:			
TO0001 To General Fund per Item 6360-011-0408, Budget Act of 2009	-	-2,160	-
Total Revenues, Transfers, and Other Adjustments	<u>\$4,852</u>	<u>\$3,057</u>	<u>\$5,049</u>
Total Resources	\$9,897	\$8,232	\$7,902
<b>EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>			
Expenditures:			
0840 State Controller (State Operations)	3	6	15
6360 Commission on Teacher Credentialing (State Operations)	4,719	5,373	4,642
8880 Financial Information System for California (State Operations)	-	-	3
Total Expenditures and Expenditure Adjustments	<u>\$4,722</u>	<u>\$5,379</u>	<u>\$4,660</u>
FUND BALANCE	\$5,175	\$2,853	\$3,242
Reserve for economic uncertainties	5,175	2,853	3,242

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